

Appendix Form No. 05
CORPORATE GOVERNANCE REPORT

(Issued together with the Circular No. 96/2020/TT-BTC dated November 16, 2020 by the Minister of Finance guiding the disclosure of information on the stock market)

**PETROLEUM DONG DO JOINT STOCK
COMPANY**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.: 03/BC-DKDD-HDQT

Hanoi, January 22, 2025

CORPORATE GOVERNANCE REPORT 2024

To:

- State Securities Commission of Vietnam
- Hanoi Stock Exchange

- Organization name: Petroleum Dong Do Joint Stock Company
- Head office address: 2nd Floor, Dolphin Plaza Building, 28 Tran Binh, My Dinh 2 Ward, Nam Tu Liem District, Hanoi City.
- Tel: 84 462.554.111 Fax : 84 462.578.111 E-mail: info@daukhidongdo.vn
- Charter capital: 500,000,000,000 VND
- Stock code: PFL
- Company governance model: General meeting of shareholders, Board of Directors, Board of Supervisors, Director.
- Regarding the implementation of internal audit function: Hire an auditor and the Company's Board of Supervisors to perform.

I. Activities of the 2024 General Meeting of Shareholders

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders

No.	Resolution number	Day	Content
1	Minutes No. 20/BB-DKĐĐ-ĐHĐCĐ	April 26, 2024	Minutes of the 2024 Annual General Meeting of Shareholders
2	Resolution No. 21/NQ-DKĐĐ-ĐHĐCĐ	April 26, 2024	Resolution of the 2024 Annual General Meeting of Shareholders

II. Activities of the Board of Directors in 2024

1. Information about members of the Board of Directors (BoD)

No.	Member of the BoD	Position	Start date as a member of the BoD
1	Mr. Nguyen Anh Tuan	Chairman of the BoD	December 27, 2019
2	Mr. Phan Minh Tam	Member of the BoD	April 26, 2017
3	Mr. Nguyen Khanh Trung	Non-executive Member of the BoD	April 26, 2017
4	Mrs. Nguyen Thi Dung	Member of the BoD	June 26, 2020
5	Mr. Nguyen Minh Dong	Independent Member of the BoD	April 28, 2022

2. Board of Directors' meetings

No.	Member of the BoD	Position	Number of meetings attended	Proportion	Reason for not attending
1	Mr. Nguyen Anh Tuan	Chairman of the BoD	04	100%	
2	Mr. Phan Minh Tam	Member of the BoD	04	100%	
3	Mr. Nguyen Khanh Trung	Non-executive Member of the BoD	02	50%	Absent
4	Mrs. Nguyen Thi Dung	Member of the BoD	04	100%	
5	Mr. Nguyen Minh Dong	Independent Member of the BoD	04	100%	

3. Supervisory activities of the Board of Directors over the Board of Management

- The Board of Directors of the Company properly exercises the rights and responsibilities stipulated in the Company Charter, the Board of Directors' Operating Regulations, and the Regulations on coordination between the Board of Directors and the Board of Management in directing and operating the Company's production and business activities.

- The members of the Board of Directors of the Company regularly grasp information through periodic meetings and reports on the operating situation to unify and make timely and flexible decisions. The Board of Directors has closely directed the Company's activities through resolutions of quarterly meetings, specifically directed the contents of the meetings, and focused on directing specific production and business activities:

+ Production and business planning: The Board of Directors continues to work with the Board of Management of the Company to seek solutions to complete the 2024 production and business plan: (i) Promote the search for construction and installation sources inside and outside the industry to ensure output, revenue and profit in 2024, (ii) Promote trade and real estate business; (iii) Promote waterproofing product business.

+ Construction and installation work: For contracts that have been completed but not yet finally settled, the Board of Directors directs to focus on handling problems, completing final settlement documents to recover debts such as Song Hau 1, Thai Binh 2, Long An, and Tien Loc projects, etc. For contracts under construction such as Bac Ninh, Hoa Binh, and Quang Trach projects, the Board of Directors closely directs the construction of projects to meet progress and quality, with measures to manage equipment and costs to improve efficiency and avoid outstanding debts.

+ Real estate business: Grasp the market, real estate trends to promote the transfer and lease of apartments and commercial floors to bring revenue to the Company.

+ Waterproofing product business: Evaluate past performance and develop business plans, business regulations for 2025, measures to manage cash flows, debts, and limit risks.

+ Capital recovery and debt recovery: Direct the Board of Management to classify debts and propose measures to reduce debts, work with the Special Legal Consultant for debts that have lasted for many years, terminate the business cooperation contract with TID

to recover contributed capital to improve capital use efficiency, promote recovery of debts from IMICO, Thien Phuc Gia, and contributed capital of West Hanoi Company, Binh Son.

+ Organizational and administrative work: The Board of Directors directs the establishment of a sales department, rearranges the organizational structure and personnel at the Company's Branch in Ho Chi Minh City, amends and supplements the procedures and regulations to suit production and business activities, and conducts liquidation and purchase of new vehicles for office use.

- The Board of Directors assigns the Board of Management to balance the recovered capital to pay dividends to shareholders.

- In addition, the Board of Directors requests the Board of Management to issue governance procedures and regulations, strengthen inspection and supervision, to promptly detect and overcome weaknesses to create momentum for sustainable development, ensuring a harmonious balance of interests of the Company, the State, Shareholders, partners and employees.

4. Activities of subcommittees of the Board of Directors in 2024: None.

5. Resolutions of the Board of Directors in 2024

No.	Resolution/Decision number	Date	Content
1	01/QĐ-DKĐĐ-HĐQT	January 05, 2024	Decision to approve the maximum foreign ownership ratio at the Company is 0%
2	03/NQ-DKĐĐ-HĐQT	January 12, 2024	Resolution of the Board of Directors' meeting in the 4 th quarter of 2023
3	06/QĐ-DKĐĐ-HĐQT	January 18, 2024	Decision on receiving the transfer of land use right, ownership of house and assets attached to land at the Commercial Floor's 1 st floor; project of the complex of commercial center, office, high-rise apartment building and auxiliary works at 210 Quang Trung, Ha Dong, Hanoi
4	08/QĐ-DKĐĐ-HĐQT	February 19, 2024	Decision to approve the plan to recover investment capital at the Dolphin project through the Legal Consulting Company to implement legal procedures for litigation
5	16/NQ-DKĐĐ-HĐQT	April 16, 2024	Resolution of the Board of Directors' meeting in the first quarter of 2024
6	17/QĐ-DKĐĐ-HĐQT	April 16, 2024	Decision to approve the transfer of 02 apartments at Dolphin Plaza Apartment Building (apartments 5b/(a), 5b1(b))
7	21/NQ-DKĐĐ-ĐHĐCĐ	April 26, 2024	Resolution of the 2024 Annual General Meeting of Shareholders
8	25/QĐ-DKĐĐ-HĐQT	May 10, 2024	Decision to select AASC Auditing Firm Company Limited to audit the 2024 Financial Statements
9	26/QĐ-DKĐĐ-HĐQT	May 10, 2024	Decision approving the 2024 Production and Business Plan
10	27/QĐ-DKĐĐ-HĐQT	May 10, 2024	Decision on changing personnel participating in the Board of Supervisors of Binh Son Company (Le Thi Nguyen replaces Bui Hong

			Thai)
11	28/DKĐĐ-HĐQT	May 10, 2024	Directive of the Board of Directors on construction of road in Vu Ban town, Lac Son district, Hoa Binh province
12	29/NQ-DKĐĐ-HĐQT	May 20, 2024	Resolution approving the policy of reappointing Mr. Phan Minh Tam to hold the position of Director of the Company
13	30/QĐ-DKĐĐ-HĐQT	May 20, 2024	Decision to approve the transfer of apartment 5A2 tower 1 at Dolphin Plaza Apartment Building
14	31/QĐ-DKĐĐ-HĐQT	May 20, 2024	Decision to approve the plan to accept the conversion of part of the debt with Hasky Company with apartment No. 11, floor 5A, building S3, High-rise housing project at lot I.A.23 Nam Thang Long urban area, Dong Ngac ward, Bac Tu Liem, Hanoi
15	33/QĐ-DKĐĐ-HĐQT	May 21, 2024	Decision approving the business plan for road construction in Lac Son, Hoa Binh
16	34/DKĐĐ-HĐQT	May 30, 2024	Board of Directors' Directive on operations at Ho Chi Minh City Branch
17	37/QĐ-DKĐĐ-HĐQT	June 14, 2024	Decision to reappoint Mr. Phan Minh Tam to the position of Director of the Company from June 17, 2024, for a term of 5 years
18	39/NQ-DKĐĐ-HĐQT	July 18, 2024	Resolution of the Board of Directors' meeting in the second quarter of 2024
19	42/QĐ-DKĐĐ-HĐQT	August 02, 2024	Decision on Establishment of a Sales Department under the Company
20	44/QĐ-DKĐĐ-HĐQT	September 04, 2024	Decision to approve the business plan for construction contract: Road and drainage system Package 9 investment project for street route in Bac Ninh province
21	49/QĐ-DKĐĐ-HĐQT	October 08, 2024	Decision to approve the business plan for construction contract: Slag dump, water collection tower, return water pipeline of Quang Trach 1 Thermal Power Plant project, Quang Binh
22	53/NQ-DKĐĐ-HĐQT	October 18, 2024	Resolution of the Board of Directors' meeting in the third quarter of 2024
23	55/NQ-DKĐĐ-HĐQT	October 21, 2024	Approval for the Company to participate in the Real Estate auction at Group 14, Thach Ban Ward, Long Bien District, Hanoi
24	57/NQ-DKĐĐ-HĐQT	October 21, 2024	Approval of the signing of the contract for purchase and supply of waterproofing panels with GEOVIETNAM Joint Stock Company
25	58/QĐ-DKĐĐ-HĐQT	October 28, 2024	Decision not to reappoint and resign from the position of Chief Accountant of Mr. Bui Hong Thai
26	59/QĐ-DKĐĐ-HĐQT	November 06, 2024	Decision to reappoint Ms. Nguyen Thi Dung to the position of Deputy Director of the Company for a term of 05 years from November 6, 2024
27	60/NQ-DKĐĐ-HĐQT	November	Approval of the signing of the contract for

		06, 2024	supply of construction steel with GEOVIETNAM Joint Stock Company
28	60A/NQ-DKĐĐ-HĐQT	November 06, 2024	Approval of the transfer of apartment number 11.09 at Dragon Hill Nha Be building, Ho Chi Minh City
29	61/QĐ-DKĐĐ-HĐQT	November 12, 2024	Approval of the transfer of 600m2 of commercial service floor at 210 Quang Trung, Ha Dong, Hanoi
30	62/QĐ-DKĐĐ-HĐQT	November 25, 2024	Approval of the transfer of the contract for purchase and sale of apartment at Building S3, Nam Thang Long Urban Area, Hanoi
31	64/NQ-DKĐĐ-HĐQT	November 28, 2024	Approval of the purchase of 01 new car to serve the management work of the Company.

III. Board of Supervisors' Report in 2024

1. Information about members of the Board of Supervisors

No.	Member of the Board of Supervisors	Position	Start date as a member of the Board of Supervisors	Qualification
1	Ms. Nguyen Thi Tam	Head of Supervisory Board	April 26, 2017	Bachelor of Economics
2	Ms. Le Thi Hai Ha	Member	April 28, 2022	Bachelor of Accounting
3	Ms. Do Nguyen Lan Chau	Member	April 28, 2022	Civil engineer

2. Board of Supervisors' meeting:

No.	Member of the Board of Supervisors	Number of meetings attended	Meeting attendance rate	Voting ratio	Reason for not attending
1	Ms. Nguyen Thi Tam	08	100%	100%	
2	Ms. Le Thi Hai Ha	08	100%	100%	
3	Ms. Do Nguyen Lan Chau	08	100%	100%	

3. Supervisory activities of the Board of Supervisors:

- Check and supervise the production and business activities, the systematicity, the level of prudence in management and operation of the Company through reviewing quarterly management reports provided by the Board of Directors and the Executive Board of the Company. At the same time, directly check the records, vouchers, and documents arising at the Head Office.

- Monitor the compliance with the law in the activities of the Board of Directors, Directors and other managers.

- Check and supervise the compliance with the decisions and resolutions of the General Meeting of Shareholders; Resolutions and decisions of the Board of Directors in the production and business activities of the Company.

- Monitor the financial situation, use of capital sources; borrowing capital; cash flow management, management of receivables and payables; management of costs, cost of goods sold; internal control, risk management.

- Assess the completeness, legality and honesty of the quarterly/annual self-prepared financial statements. Assessing operational efficiency, debt repayment capacity, going concern capacity, preservation and development of Owner's capital.

- Appraising the Company's semi-annual audited financial statements and 2024 audited financial statements. Assessing the resolution of exceptions, emphasized issues, and notes in the Audit Report and Management Letter.

- Checking and supervising the implementation of construction and the effectiveness of projects under signed contracts; divestment of investment capital; bidding and procurement of equipment, assets, and materials. The situation of buying and selling real estate and other materials.

- Checking and supervising the inventory work and preparing an inventory report of the total value of assets and existing capital sources as of December 31, 2024;

- Checking and supervising compliance with issued regulations, rules, and related legal documents. At the same time, evaluate the work of building, amending and supplementing regulations, rules and procedures in accordance with the Company's production and business activities.

- Inspect and supervise compliance with decisions and resolutions of the General Meeting of Shareholders; Resolutions and decisions of the Board of Directors in the Company's production and business activities.

- Monitor and evaluate transactions between the Company and related parties

- Attend meetings as notified by the Board of Directors and the Board of Directors and discuss and give opinions to the Board of Directors and the Board of Directors on issues related to the Company's production and business activities.

- Carry out other tasks according to the 2024 Operation Plan approved by the General Meeting of Shareholders. Periodically every quarter, organize inspections; supervise; summarize the inspection and prepare inspection and supervision reports to send to major shareholders PetroCons.

- The inspection and supervision work of the Board of Supervisors is carried out continuously, regularly and systematically to promptly grasp the current situation and operational efficiency of the Company. At the same time, detect, warn and coordinate to overcome shortcomings in management, operation and risk management.

4. Coordination of activities between the Board of Supervisors and the Board of Directors, Board of Management and other management staff

In 2024, the Board of Supervisors was provided with information on the Resolutions and Decisions of the Board of Directors and the Board of Management. In general, in the process of performing its duties, the Board of Supervisors was facilitated by the Board of Directors and the Board of Management to complete its tasks.

5. Other activities of the Board of Supervisors (if any): None

IV. Executive Board

No.	Member of the Executive Board	Date of birth	Qualifications	Date of appointment
1	Mr. Phan Minh Tam	October 4, 1978	Geodetic Engineer, Master of Business	June 17, 2019

			Administration	
2	Mr. Ngo Duy Chinh	October 25, 1982	Master of Engineering	February 24, 2020
3	Ms. Nguyen Thi Dung	March 23, 1979	Master of Accounting	September 25, 2014

V. Chief Accountant

Member of the Executive Board	Date of birth	Qualifications	Date of appointment
Mr. Nguyen Thanh Binh	August 24, 1979	Bachelor of Accounting	October 28, 2024

VI. Corporate governance training: None

VII. List of related persons of public companies and transactions of related persons of the company with the Company itself in 2024

1. List of related persons of the Company

No.	Name of organization/individual	Securities trading account	Position at the Company (if any)	Owner's certificate number*, date of issue, place of issue	Head office address/Contact address	Time the person became a related person	Time the person ceased to be a related person	Reason
I-Board of Directors								
1	Nguyen Anh Tuan		Chairman of the BoD			December 27, 2019		
2	Phan Minh Tam		Member of the BoD			April 26, 2017		
3	Nguyen Thi Dung		Member of the BoD			June 26, 2020		
4	Nguyen Khanh Trung		Member of the BoD			April 26, 2017		
5	Nguyen Minh Dong		Independent member of the BoD			April 28, 2022		
II-Board of Management								
1	Phan Minh Tam		Director			June 17, 2019		
2	Nguyen Thi Dung		Deputy Director			September 25, 2014		
3	Nguyen Duy Chinh		Deputy Director			February 24, 2020		
III-Board of Supervisors								
1	Nguyen Thi Tam		Head of the Board of Supervisors			April 26, 2017		
2	Le Thi Hai Ha		Member of the Board of Supervisors			April 28, 2022		
3	Do Nguyen Lan Chau		Member of the Board of Supervisors			April 28, 2022		
IV-Chief Accountant								
1	Nguyen Thanh Binh		Head of Finance and Accounting Department			October 28, 2024		
V- Person in charge of corporate governance								
1	Ha Thi Phuong Thao		Person in charge of corporate governance			May 29, 2023		

2. Transactions between the company and related persons of the company; or between the company and major shareholders, internal persons, and related persons of internal persons.

No.	Name of organization/individual	Relationship with the company	Owner's certificate number*, date of issue, place of issue	Head office address/Contact address	Time of transaction with the company	Resolution/Regulation number of Shareholders Meeting/Board of Directors	Number and percentage of shares held after transaction	Note

3. Transactions between internal persons of listed company, related persons of internal persons and subsidiaries, companies controlled by listed company

No.	Person making transaction	Relationship with internal person	Position at listed company	Identity card/Passport number, date of issue, place of issue	Address	Name of subsidiary, company controlled by listed company	Time of transaction	Number and percentage of shares held after transaction	Note

4. Transactions between the Company and other entities:

4.1. Transactions between the company and the company in which members of the Board of Directors, members of the Board of Supervisors, and the Executive Director have been or are founding members or members of the Board of Directors, Executive Director within the past three (03) years (calculated at the time of reporting):

4.2. Transactions between the company and the company in which related persons of members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director) are members of the Board of Directors, Executive Director (General Director).

- Business plan for Construction contract for slag dump, water collection tower, return water pipeline - Quang Trach I Thermal Power Plant Project signed with Petro Vietnam Construction Joint Stock Corporation on October 8, 2024. Related party: member of the Board of Directors - Representative of capital contribution.

- Contract for purchase and supply of HDPE waterproofing membrane and GCL Bentonite waterproofing membrane with GEOVIETNAM Joint Stock Company for the construction of slag dump, the investment project for the construction of Quang Trach 1 Thermal Power Plant. The related party is an independent member of the Board of Directors.

- Contract for supply of construction steel with GEOVIETNAM Joint Stock Company dated November 7, 2024. The related party is an independent member of the Board of Directors.

4.3. Other transactions of the company (if any) that may bring material or immaterial benefits to members of the Board of Directors, members of the Board of Supervisors, and Executive Director (General Director).

VIII. Stock transactions of internal persons and related persons of internal persons in 2024.

1. List of internal persons and related persons of internal persons

No.	NAME OF ORGANIZATION/ INDIVIDUAL	Securities trading account	Position/Relationship	Identity card number / business registration number	Date of issue	Place of issue	Address	Shares owned at the end of the period	Ownership ratio at the end of the period (%)
1	Nguyen Anh Tuan		Chairman of the BoD					0	0
1.01	Nguyen Thi Dinh		Mother					0	0
1.02	Nguyen Thi Thu Huong		Wife					0	0
1.03	Nguyen Tuan Tam		Son					0	0
1.04	Nguyen Anh Minh		Younger brother					0	0
1.05	Petro Vietnam Construction Joint Stock Corporation	045C0 02588	Mr. Nguyen Anh Tuan is the representative of the contributed capital					7,000,000	14.00 %
2	Phan Minh Tam		Director					0	0
2.01	Phan Van Nham		Father					0	0
2.02	Lai Thi Minh		Mother					0	0
2.03	Nguyen Thi Lan Phuong		Wife					0	0
2.04	Phan Minh Quang		Son					0	0
2.05	Phan Minh Huy		Son					0	0
2.06	Phan Duc Toan		Younger brother					0	0
2.07	Petro Vietnam Construction Joint Stock Corporation	045C0 02588	Mr. Phan Minh Tam is the representative of the contributed capital					6,000,000	12.00 %
3	Nguyen Khanh Trung	003C5 57071	Member of the BoD					0	0
3.01	Nguyen Thi Nhan		Older sister					0	0
3.02	Nguyen T Kim Oanh		Older sister					0	0
3.03	Nguyen Khanh Dung		Younger brother					0	0
3.04	Nguyen Giang Huong		Wife					0	0

No.	NAME OF ORGANIZATION/ INDIVIDUAL	Securities trading	Position/Relationship	Identity card number / business	Date of issue	Place of issue	Address	Shares owned at the	Ownership ratio
3.05	Nguyen Khanh Linh		Daughter						
3.06	Nguyen Khanh Minh		Son					0	0
3.07	Phu Long Real Estate Joint Stock Company		Mr. Nguyen Khanh Trung is the representative of the contributed capital					3,396,000	6.79%
4	Nguyen Minh Dong		Independent Member of the BoD					0	0
4.01	Nguyen Thi Hien		Mother					0	0
4.02	Nguyen Tuyet Mai		Wife					0	0
4.03	Nguyen Hai Phong		Son					0	0
4.04	Nguyen Ngoc Linh		Daughter					0	0
5	Nguyen Thi Dung	003C506879	Member of the BoD					0	0
5.01	Nguyen Van Chinh		Father					0	0
5.02	Duong Thi Uon		Mother					0	0
5.03	Nguyen Van Ngoc		Older brother					0	0
5.04	Nguyen Anh Tuan	003C501678	Younger brother					0	0
5.05	Nguyen Huy Thanh	003C566888	Husband					0	0
5.06	Nguyen Thi Thanh Huyen		Daughter					0	0
5.07	Nguyen Khanh Linh		Daughter					0	0
5.08	Petro Vietnam Construction Joint Stock Corporation	045C002588	Ms. Nguyen Thi Dung is the representative of the contributed capital					4,433,475	8.87%
6	Ngo Duy Chinh		Deputy Director					0	0
6.01	Ngo Anh Thuan		Father					0	0
6.02	Nguyen Thi Dan		Mother					0	0
6.03	Nguyen Thi Huong Giang		Wife					0	0
6.04	Ngo Ngoc Hien Anh		Daughter					0	0
6.05	Ngo Ngoc Quynh Nhi		Daughter					0	0
6.06	Ngo Minh Son		Son					0	0
7	Nguyen Thi Tam	018C104076	Head of the Board of Supervisors					0	0
7.01	Le Thi Trinh		Mother					0	0

No.	NAME OF ORGANIZATION/ INDIVIDUAL	Securities trading	Position/Relationship	Identity card number / business	Date of issue	Place of issue	Address	Shares owned at the	Ownership ratio
7.02	Le Ngoc Tuan		Husband					0	0
7.03	Le Thuy Trang		Daughter					0	0
7.04	Le Van Thanh An		Son					0	0
8	Le Thi Hai Ha		Member of the Board of Supervisors					0	0
8.01	Le Van Hung		Father					0	0
8.02	Phung Thi Thanh Binh		Mother					0	0
8.03	Le Thi Thu Huong		Older sister					0	0
8.04	Pham Ngoc Son		Husband					0	0
8.05	Pham Thanh Ngan		Daughter					0	0
8.06	Pham Le Minh		Son					0	0
9	Do Nguyen Lan Chau		Member of the Board of Supervisors					0	0
9.01	Do Ngoc Phuc		Father					0	0
9.02	Nguyen Thi My Huong		Mother					0	0
9.03	Hoang Minh Tien		Husband					0	0
9.04	Hoang Tan Minh		Son					0	0
9.05	Hoang Tuan Tu		Son					0	0
9.06	Hoang Minh Khoi		Son					0	0
9.07	Do Nguyen Lam Dien		Older sister					0	0
9.08	Do Hai Toan		Younger brother					0	0
10	Nguyen Thanh Binh		Chief Accountant					0	0
10.1	Nguyen Van Minh		Father					0	0
10.2	Do Thi Loi		Mother					0	0
10.3	Do Thi Thanh Phuong		Wife					0	0
10.4	Nguyen Nhat Huy		Son					0	0
10.5	Nguyen Do Minh Chau		Daughter					0	0
10.06	Nguyễn Văn Đường		Brother					0	0

No.	NAME OF ORGANIZATION/ INDIVIDUAL	Securities trading	Position/Relationship	Identity card number / business	Date of issue	Place of issue	Address	Shares owned at the	Ownership ratio
11	Ha Thi Phuong Thao	500265	Person in charge of Corporate Governance					0	0
11.1	Ha Van Man		Father					0	0
11.2	Tran Thi Le		Mother					0	0
11.3	Pham Van Luong		Husband					0	0
11.4	Pham Thanh Ha		Daughter					0	0
11.5	Pham Thu Giang		Daughter					0	0
11.6	Ha Thi Kim Lien		Older sister					0	0
11.7	Ha Van Minh		Younger brother					0	0

2. Transactions of internal persons and related persons on shares of listed company.

No.	Person making transaction	Relationship with internal person	Number of shares owned at the beginning of the period		Number of shares owned at the end of the period		Reason for increase, decrease (purchase, sale, conversion, reward...)
			Number of shares	Proportion	Number of shares	Proportion	

IX. Other matters to note: None

Above is the report on the activities of the Board of Directors of Petroleum Dong Do Joint Stock Company in 2024.

Respectfully report!

Recipients: *H*

- As stated in To section;
- Members of the Board of Directors;
- Company's Director;
- Saved at Administrative Organization Dept.

**FOR THE BOARD OF DIRECTORS
CHAIRMAN**



Nguyen Anh Tuan

PHỤ LỤC 01: LIST OF INTERNAL PERSON AND AFFILIATED PERSON/ORGANIZATION OF INTERNAL PERSON

Stock code: PFL
 Name of Company: Dong Do Petroleum Joint Stock Company
 Date: 31/12/2024

No	Stock code	Name	Position	Relationship	Type of certificate	Number of certificate	Issued date	Approved time	Note
1	2	3	4	5	6	7	8	9	10
1	PFL	Nguyễn Anh Tuấn	Chairman of the Board of Directors					28/4/2022	
1.01	PFL	Nguyễn Thị Định		Mother					
1.02	PFL	Nguyễn Thị Thu Hương		Wife					
1.03	PFL	Nguyễn Tuấn Tâm		Son					
1.04	PFL	Nguyễn Anh Minh		Brother					
1.05	PFL	Tổng Công ty cổ phần Xây lắp Dầu khí Việt Nam		Mr. Nguyen Anh Tuan is the representative of the capital contribution				28/4/2022	
2	PFL	Phan Minh Tâm	Board member/ Director/ Legal representative						
2.01	PFL	Phan Văn Nhâm		Father					
2.02	PFL	Lại Thị Minh		Mother					
2.03	PFL	Nguyễn Thị Lan Phương		Wife					
2.04	PFL	Phan Minh Quang		Son					
2.05	PFL	Phan Minh Huy		Son					
2.06	PFL	Phan Đức Toàn		Brother					
2.07	PFL	Tổng Công ty cổ phần Xây lắp Dầu khí Việt Nam		Mr. Phan Minh Tam is the representative of the capital contribution					

No	Stock code	Name	Position	Relationship	Type of certificate	Number of certificate	Issued date	Approved time	Note
1	2	3	4	5	6	7	8	9	10
3	PFL	Nguyễn Khánh Trung	Board member					28/4/2022	
3.01	PFL	Nguyễn Giáng Hương		Wife					
3.02	PFL	Nguyễn Khánh Linh		Daughter					
3.03	PFL	Nguyễn Khánh Minh		Son					
3.04	PFL	Nguyễn Thị Nhàn		Sister					
3.05	PFL	Nguyễn T Kim Oanh		Sister					
3.06	PFL	Nguyễn Khánh Dũng		Brother					
3.07	PFL	Công ty Cổ Phần Địa ốc Phú Long		Mr. Nguyen Kham Trung is the representative of the capital contribution				28/4/2022	
4	PFL	Nguyễn Thị Dung	Board member/ Deputy Director						
4.01	PFL	Nguyễn Văn Chính		Father					
4.02	PFL	Dương Thị Uôn		Mother					
4.03	PFL	Nguyễn Văn Ngọc		Sister					
4.04	PFL	Nguyễn Anh Tuấn		Brother					
4.05	PFL	Nguyễn Huy Thành		Husband					
4.06	PFL	Nguyễn Thị Thanh Huyền		Daughter					
4.07	PFL	Nguyễn Khánh Linh		Daughter					child
4.08	PFL	Tổng Công ty cổ phần Xây lắp Dầu khí Việt Nam		Ms. Nguyen Thi Dung is the representative of the capital contribution					

No	Stock code	Name	Position	Relationship	Type of certificate	Number of certificate	Issued date	Approved time	Note
1	2	3	4	5	6	7	8	9	10
5	PFL	Nguyễn Minh Đông	Independent board member					28/4/2022	
5.01	PFL	Nguyễn Thị Hiền		Mother					
5.02	PFL	Nguyễn Tuyết Mai		Wife					child
5.03	PFL	Nguyễn Hải Phong		Son					child
5.04	PFL	Nguyễn Ngọc Linh		Daughter					
6	PFL	Ngô Duy Chính	Deputy Director				24/2/2020		
6.01	PFL	Ngô Anh Thuận		Father					
6.02	PFL	Nguyễn Thị Dần		Mother					
6.03	PFL	Nguyễn Thị Hương Giang		Wife					
6.04	PFL	Ngô Ngọc Hiền Anh		Daughter					child
6.05	PFL	Ngô Ngọc Quỳnh Nhi		Daughter					child
6.06	PFL	Ngô Minh Sơn		Son					child
6.07	PFL	Ngô Xuân Trường		Brother					
6.08	PFL	Ngô Thị Hiền Thúy		Sister					
7	PFL	Nguyễn Thị Tâm	Head of the Supervisory Board					28/4/2022	
7.01	PFL	Lê Thị Trinh		Mother					
7.02	PFL	Lê Ngọc Tuấn		Husband					
7.03	PFL	Lê Thùy Trang		Daughter					
7.04	PFL	Lê Văn Thành An		Son					
7.05	PFL	Nguyễn Thị Huyền		Sister					
7.06	PFL	Nguyễn Thị Khánh		Sister					
7.07	PFL	Nguyễn Thị Tinh		Sister					
8	PFL	Đỗ Nguyễn Lan Châu	Member of the Supervisory Board					28/4/2022	
8.01	PFL	Đỗ Ngọc Phúc		Father					
8.02	PFL	Nguyễn Thị Mỹ Hương		Mother					

No	Stock code	Name	Position	Relationship	Type of certificate	Number of certificate	Issued date	Approved time	Note
1	2	3	4	5	6	7	8	9	10
8.03	PFL	Hoàng Minh Tiến		Husband					
8.04	PFL	Hoàng Tấn Minh		Son					child
8.05	PFL	Hoàng Tuấn Tú		Son					child
8.06	PFL	Hoàng Minh Khôi		Son					child
8.07	PFL	Đỗ Nguyễn Lam Điền		Sister					
8.08	PFL	Đỗ Hải Toàn		Sister					
9	PFL	Lê Thị Hải Hà	Member of the Supervisory Board					28/4/2022	
9.01	PFL	Lê Văn Hùng		Father					
9.02	PFL	Phùng Thị Thanh Bình		Mother					
9.03	PFL	Lê Thị Thu Hương		Sister					
9.04	PFL	Phạm Ngọc Sơn		Husband					
9.05	PFL	Phạm Thanh Ngân		Sister					
9.06	PFL	Phạm Lê Minh		Son					child
10	PFL	Nguyễn Thanh Bình	In charge of Finance and Accounting					28/10/2024	
10.01	PFL	Đỗ Thị thanh Phụng		Wife					
10.02	PFL	Nguyễn Nhật Huy		Son					
10.03	PFL	Nguyễn Đỗ Minh Châu		Daughter					
10.04	PFL	Nguyễn Văn Minh		Father					
10.05	PFL	Đỗ Thị Lợi		Mother					
10.06	PFL	Nguyễn Văn Đường		Brother					
11	PFL	Hà Thị Phương Thảo	Person in charge of corporate governance					29/5/2023	
11.01	PFL	Hà Văn Mẫn		Father					
11.02	PFL	Trần Thị Lệ		Mother					
11.03	PFL	Phạm Văn Lương		Husband					
11.04	PFL	Phạm Thanh Hà		Daughter					
11.05	PFL	Phạm Thu Giang		Daughter					child

No	Stock code	Name	Position	Relationship	Type of certificate	Number of certificate	Issued date	Approved time	Note
1	2	3	4	5	6	7	8	9	10
11.06	PFL	Hà Thị Kim Liên		Sister					
11.07	PFL	Hà Văn Minh		Brother					
12	PFL	Công ty Cổ Phần Địa ốc Phú Long		Related parties					
13	PFL	Tổng Công ty cổ phần Xây lắp Dầu khí Việt Nam		Related parties					

NGƯỜI LẬP



Hà Thị Phương Thảo



Nguyễn Anh Tuấn

